



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

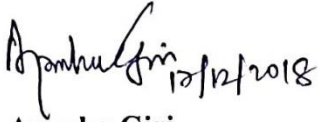
DBT Star College Scheme Award Recipient

E-mail : mugberia_college@rediffmail.com // www.mugberiangangadharmahavidyalaya.ac.in

Date: 17.12.18

Notice

It is here by notified that a departmental meeting is scheduled to be held on **20.12.18 at 3p.m.** at Dept. of Nutrition, Mugberia Gangadhar Mahavidyalaya. All the faculty members including programme in charge of B.Sc Nutrition (Hons) & B.Voc (Food Processing) and lab attendant of Nutrition Dept. are informed to be presented in this said meeting.



Dr. Apurba Giri

H.O.D

Department of Nutrition,
Mugberia Gangadhar Mahavidyalaya

Head
Dept. of Nutrition
Mugberia Gangadhar Mahavidyalaya


Dr. Swapan Kumar Misra

Principal

Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya



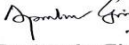
Members present

Date: _____	
1. Apurba Giri	(H) (M) (S)
2. Pradip Jena	(H) (M) (S)
3. Kega Dash	(H)
4. Moumita Samanta	
B. Pranati Bera	
6. Sucheta Sahoo	(H) (M) (S)



Resolution:

1. Planned Routine outline and assigned teachers for routine making
2. Planned Academic calendar for department as per university timelines.
3. Allotted portion of syllabus to individual teachers for teaching in upcoming semester.
4. Distributed mentors for mentor-mentee program for every batch.
5. Discussed and planned several upcoming departmental programme like winter picnic, reunion, fare well program, etc.
6. Discussed possible ways of improvement of students and implementation steps.
7. Discussed duration and dates for several community program, field visit, industrial excursion and industrial training for upcoming session.
8. Shortlisted books for purchasing in central library.
9. Shortlisted instruments, chemicals, etc. for purchase for the upcoming sessions practical classes.
10. Discussed on department cleaning and premises.
11. Planned for proper documentation of departmental activities.
12. Miscellaneous


20/12/18
Dr. Apurba Giri
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Head
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20.12.18
Dr. Swapan Kumar Misra
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